



City of Casey Business Improvement Grant

Grants are due the last Friday of the month by 10:00 am
(grants received after this will be put on the next months agenda)
Please retain this page for your records

GENERAL REQUIREMENTS:

- **For-Profit Business**
- **Must within Casey city limits**
- **Eligible Project** - ie: building repairs, HVAC, building renovations, awnings, signs
- **Vested in Building** - please provide copy of your lease if you are leasing a space
- **At least 50% matching funds** - ie: total project is \$1,000, we will pay \$500 and you will pay \$500.
- **Detailed Project Plan** - ie: drawings, estimates, photos
- **Complete Application**

GENERAL TIMELINE:

Grants are due by the **LAST FRIDAY** of the month to the Economic Development Office inside City Hall (101 W. Alabama or PO BOX 425, Casey, IL 62420) by 10:00 am to be considered at the first Council Meeting the following month.

Any application received after this will be considered the month after - NO EXCEPTIONS

Example:

Grants received May 29, 2020 before 10:00 am will be voted on June 1, 2020

Grants received June 1, 2020 will be voted on July 6, 2020

Once the obtained committee AND council approval:

1. You will receive a contract for your funding.
2. Once the contract is returned, a check will be issued within 2 -3 weeks for 75% of the approved amount
3. Once your project is completed and a final invoice is provided to the Economic Development Office you will receive a check for the final 25% of funding within 2-3 weeks.

GENERAL GUIDELINES:

- The City of Casey does not award grants to home-based businesses. A home-based business is any business for which the principal and/or managerial activities take place inside or on/adjacent to an individual's personal residence.
- The Committee reserves the right to revoke a grant if no project progress is seen in the first quarter, or after 90 days, whichever is longer. Applications will be reviewed by the Economic Development Committee and awarded on a first come/first serve basis. The City of Casey reserves the right to award a partial grant and to accept or reject any applications. **All decisions are final.**
- Completing an application does not mean you are guaranteed to receive the grant.
- All applicants must be inside city limits.
- Applicants are eligible for one grant per fiscal year. The fiscal year runs from May 1 – April 30.



City of Casey Business Improvement Grant Application

Allows up to **\$2,500** per project in funds for for-profit business projects which improve infrastructure, appearance, create expansion opportunities, or otherwise improve our business community.

Name of Business: _____

Federal ID#: _____ Property (Parcel) #: _____

Street Address: _____

Mailing Address: _____

Telephone Numbers: _____

Email Address/Website: _____

Name of Business Owner: _____

Name(s) listed as owner(s) of property, percent of owner(s) interest in property: _____

Type of Grant Requesting: Business Improvement Utility
(please choose the one that BEST fits your project needs)

Are you located in the Enterprise Zone? Yes No

If so, are you requesting Enterprise Zone incentives for your project? Yes No If no, why not?

Project

Infrastructure Construction Façade Expansion Job Creation Rehabilitation Other

Brief description of proposed project (please attach detailed project plan and drawings, including plat sketch): _____

Total Project Cost: _____

Who is your general contractor? _____

Total City Funding Requested: _____

Total Owner Financing: _____

Are your materials sourced locally? _____

Additional Outside Funding*: _____

*Please list additional revenue sources and amounts: _____

Project Start Date: _____

Projected Completion Date: _____

Detailed Project Description: _____

Attach additional sheets if necessary; attach drawings.

Is there any additional information you would like the committee to consider? _____

Under penalties of perjury as provided by law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this instrument are true and correct except as to matters therein stated to be on information and belief and as to such matters, the undersigned certifies as aforesaid that he/she verily believes the same to be true.

Name of Applicant: _____ Title: _____

Applicant's Signature: _____ Date: _____

In order to qualify for a City of Casey Business Improvement Grant, a business must have an eligible project, be vested in its building, be inside city limits, and provide at least 50% in matching funds for a project.

*The City of Casey does **not** award grants to home businesses.*

The Committee will require progress updates which may include site visits. Upon the successful completion of the project, the remainder (25%) of the grant will be awarded to the grantee. The Committee reserves the right to revoke a grant if no project progress is seen at the first quarter, or after 90 days, whichever is longer.

Applications will be reviewed by the Economic Development Committee and awarded on a first come/first serve basis. The City of Casey reserves the right to award a partial grant and to accept or reject any applications. If you have any questions, please contact the Economic Development Director via the contact information below.

All decisions are final.

Please return completed application and relevant materials to:

Casey City Hall
Bailey Maulding, Economic Development Director
101 W. Alabama Ave.
Po Box 425
Casey, IL 62420
or

DevelopCasey@Mediacombb.net

Date Application Received: _____

Forward to Committee? Yes No

Date Forwarded to Committee: _____

Send to Council? Yes No

Date Sent to Council: _____

Approved? Yes No