



## Community Grant Application

### How To Apply

1. Obtain an application from the Economic Development Office at City Hall or from [cityofcaseyil.org](http://cityofcaseyil.org).
2. The community grant max award is \$500.00 per city fiscal year ( May 1 - April 30)
3. Fully complete the application along with any other pertinent documents, and send to the Economic Development Office located at 101 W. Alabama Ave., Casey, IL 62420.
4. Carefully address the evaluation criteria.
5. The Committee should receive the application at least **thirty (30) days prior** to the planned event date when possible.
6. Submit evidence seeking additional funding sources, such as sponsors.
7. The event or activity shall compliment the best interest of the Casey Community, must occur within the city limits of Casey unless permission to do otherwise, and/or must provide economic opportunities for Casey businesses.

## **Evaluation Criteria**

Grant application for the City of Casey event fund shall be evaluated primarily on the following terms:

1. The event compliments the best interest of the Casey Community.
2. The event or donation sought must occur within the city limits of Casey unless a special circumstance determined by the Committee.
3. Provides economic opportunities for Casey businesses or organizations.
4. Be proposed by an organization (or individuals) that has/have an established history in Casey.
5. Be innovative in the promotion of the Greater Casey Community.
6. Enhances the visual environment that results in lasting positive impressions of the community.

## **Reporting:**

**A follow-up report of any monies from the grant MUST be received within sixty (60) days after the event.**

Said report will consist of actual invoice or financial statements, samples of promotional materials, event statistics and/or the usage of grant money in the Casey Community.



## Community Grant Application

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Name of Event: \_\_\_\_\_

### How Event or Donation Requested Promotes Casey

How does your event or donation sought promote Casey?

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Does your event attract non-residents? If yes - how?

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If your application were accepted, how would the funds granted be used?

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**Please attach any estimates you have for your request.**

### Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to be best of my knowledge.

Name (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Title or Office Held: \_\_\_\_\_

